

## **Guidelines for Authors**

### **Aims and Scope**

Comparative Education Studies (CES) is the journal of the Comparative Education Society of India (CESI). It serves as a platform for the exchange of ideas on regional, national, and international aspects of education. CES is a biannual, open-access, double-blind peer-reviewed journal committed to advancing educational research and fostering a community of thinkers contributing to knowledge generation.

### **Journal Sections**

We welcome submissions to the following sections:

- **Research Articles:** Original research contributions spanning 6000 to 8000 words.
- **Commentaries:** Shorter pieces ranging from 1500 to 3000 words, covering topical issues. This section also welcomes diverse content such as movie reviews, poems, interviews, pedagogic engagements, reflections from practice, notes on methods, and engagement with thinkers and texts.
- **Book Reviews:** Reviews of academic books within the range of 1000 to 1500 words.

Authors are encouraged to select the appropriate section for their submissions based on the content and scope of their work.

The Editorial Board may periodically announce thematic special issues, inviting authors to submit their work accordingly. Additionally, groups of authors have the opportunity to collaborate and propose special issues by submitting a thematic abstract (500 words) along with individual paper abstracts (150-200 words) outlining the proposed content. All guidelines related to editorial policy and manuscript submission, as outlined below, are also applicable to manuscripts submitted for special issues.

## **Editorial Policy**

- CES ensures broad accessibility to its content through open access. It operates on a non-profit basis and does not levy any fees from authors or readers.
- Authors are expected to submit works that have not been previously published in any other form or are not currently under consideration elsewhere.
- The editorial desk will initially review submissions for adherence to basic guidelines. Submissions meeting these criteria will then be forwarded to reviewers for further evaluation.
- All submissions will undergo a rigorous double-blind peer review process to ensure the quality and integrity of published work. Papers are evaluated for acceptance based on their quality, originality, and relevance to our readership.
- Authors are required to adhere to high ethical standards throughout the research and writing process. This includes ensuring proper citation of sources and avoiding plagiarism in all submitted work. Additionally, authors must have conducted their research in accordance with ethical guidelines, ensuring the confidentiality and privacy of participants, obtaining informed consent, and maintaining integrity in reporting findings. Failure to adhere to these ethical standards may result in rejection of the manuscript.
- The author who made the most substantial contribution should typically be listed first, followed by others in descending order of their contribution levels.
- Authors should provide clear information about any grants or financial assistance received that facilitated the conduct of the research

## **Manuscript Submission**

Authors are requested to adhere to the following guidelines while submitting the manuscript

- Submissions to CES are welcome throughout the year and are reviewed on an ongoing basis to expedite the publication process. Authors are requested to submit their manuscripts to [ces@cesindia.net](mailto:ces@cesindia.net).
- The cover page of the manuscript should be attached as a separate file with details including title of the paper, author name(s), affiliation, and email address. To facilitate anonymous peer review, manuscript document should be submitted as a separate file without author identification indicated in any part of the document. Authors should also include funding statements, conflict of interest disclosures, and ethics approval statements where applicable.
- Subsequent pages should feature a brief abstract (150-200 words) and 3-5 keywords, followed by the main text, references and end notes.
- Manuscripts submitted to CES should adhere to the formatting guidelines which include the use of Times New Roman font, size 12, and double spacing.
- All submissions must follow the APA style guidelines. Examples of the most frequently cited types of works can be found in this [link](#). A sample annotated professional paper in APA Style can be found [here](#).
- Submissions are required to be written in English, adhering to either UK or US English spelling conventions.
- Figures included in the manuscript must be clearly labeled with appropriate captions and referenced in the text. They should be provided as separate files (appropriately named) in a high-resolution format, such as JPEG, to maintain image quality during printing or digital reproduction.
- Tables included in the manuscript should be editable and must be clearly labeled with appropriate captions and referenced in the text. Tables and figures should be provided as separate files that are appropriately named.

## **Publication**

- After acceptance of the manuscript, authors will be provided with proofs for final review before publication. It is the authors' responsibility to carefully proofread the proofs for any errors or inaccuracies and to promptly communicate any necessary corrections to the editorial team.
- CES is an open access biannual journal and published exclusively in digital format. Accepted manuscripts will be featured in forthcoming issues of CES in accordance with the journal's publication timeline.
- Authors retain the copyright of their work published in CES, with proper attribution to the journal.
- All published articles will be archived in the journal's database, enhancing visibility and access.
- Published articles will be circulated among life members of the CESI. Authors are encouraged to further disseminate their articles within their institutional and professional networks.

## **Editorial Office Contact**

Please direct your queries to the editorial office at [ces@cesindia.net](mailto:ces@cesindia.net).